



When learning online, KSPS students are expected to:

BE SAFE

- Upload appropriate materials only
- Discuss age appropriate content only
- Keep your personal details private
- Use your own login
- If you see anything that makes you feel uncomfortable report it immediately

BE RESPECTFUL

- Be kind and respectful with your comments
- Post comments in the appropriate areas
- Use 'Caps Lock' appropriately
e.g 'Hello' rather than 'HELLO'
- Use emoticons, gifs and images only when and as requested by your teachers
- If you see disrespect, report it immediately

BE RESPONSIBLE

- Ensure you sign out of your online platform when you are finished
- Complete set tasks to the best of your ability
- Initiate online conversations in the correct location
- Ask the teacher if you are unsure